

UNION TOWNSHIP BOARD OF SUPERVISORS

September 15, 2025 Meeting Minutes

Vice Chairman Kurt Stauffer called the September 15, 2025 meeting to order at 1:00pm. The following were in attendance.

BOARD OF SUPERVISORS

Jim Treaster Jr, Chairman
Kurt Stauffer, Vice Chairman
Brian Glick, Supervisor

TOWNSHIP PERSONNEL

Michelle Shirey, Manager
George Steele, Road Master
Fred Fultz, Authority Manager
Dan Searer, Solicitor
Dan Taptich, Engineer

VISITORS

Scott Falkner
Jim Reagan

MINUTES

APPROVED

The Board acknowledged receipt of the minutes from the regular meeting held on September 2, 2025. A motion was made by Brian Glick to approve the minutes as presented. The motion was seconded by Jim Treaster Jr. and carried unanimously.

TEASURER'S REPORT

Jim Treaster Jr. motioned to approve the Treasurer's Report as presented. Brian Glick seconded the motion and the motion carried.

VISITORS

1. Scott Falkner was present to discuss a cloud based phone system for the Township. Scott explained the phone system operates through the internet and presented estimated costs for the equipment and service. The Board agreed to consider the proposal.
2. Jim Reagan was present to discuss the following concerns. Jim stated the paving joint that is located near the culvert on Kish Street is now a considerable bump. Vehicles traveling over the paving joint / bump is very noisy and causing some vehicles to slow down. The Board agreed to take a look at it. Jim stated another concern is the grassy area across from his house. Jim explained he has been trying to keep it mowed but lately hasn't been able to. Brian Glick agreed that he will take care of mowing that area. Jim stated his last concern is the speeding on Kish Street. Jim explained he has seen numerous vehicles speeding excessively. Brian Glick stated he has witnessed this as well and has conveyed this to Regional Police.

ROAD MASTER

1. Campus improvement – George Steele stated he is planning to do some crack sealing this week and then get back to grading the parking lot by the end of the month. Engineer Taptich recommended grading around the boxes now and the rest can be done at a later date.
2. George Steele noted he hasn't heard anything from Jason Kanagy on trimming the trees.
3. George Steele presented the following two quotes for new tires on the 2020 T-Tag.
Fay Wagner Inc. - \$2,029.92 Steve Shannon Tire & Auto - \$2,059.92.
The Board agreed to purchase the tires from Fay Wagner Inc.
4. Jericho & W. Back Mountain Road culverts – George Steele stated he is planning to replace the culvert on the Jericho Road next week.
5. George Steele noted the signs have been installed on the Lewistown Road.
2. Front Mountain Road / Walnut Street paving project – Glenn O. Hawbaker will start tomorrow with making base repairs and the mill & fill.
6. Mike Frank noted that all the grading and berming is done on the roads.
4. Community Hall floor – George Steele has this on the schedule for the fall.
5. Garage floor sealing – George Steele is waiting for appropriate weather to apply the sealant.
6. Flag Pole Light – George Steele noted Brian Renno will get it done sometime this month.
6. Sale Barn traffic signs – Brian Glick and George are still working on this.
7. The Board discussed installing a public sewer line to the concession stand. Engineer Taptich explained what will be needed from the Authority and recommended a design should be

done with a materials list. The Township and Authority can then decide what part they would like to partake in.

AUTHORITY

MANAGER

1. Authority Manager Fred Fultz stated Roman Zook will be starting his sewer line project on Tuesday, September 16th on Mechanic Street. Roman Zook had questions concerning closing the road and on the storm drain. George Steele has addressed his questions.
2. Fred Fultz stated he received a one call for the old barn property located on State Street. The new owner will be tearing down the old barn.

ROADS

1. Amish contribution toward roads – Nothing new to report.
2. Line painting - It was noted the line painting was completed.
3. Lewistown Road – The project is scheduled for the week of September 15th .
4. South Dry house road – Jim Treaster Jr. suggested taking a look at the intersection of SR 655 and the South Dry House Road with Engineer Taptich. The Board agreed to look at it during the road review on October 28th .
4. Road review – Is scheduled for October 28th at 8am.

SOLICITOR

1. General Nuisance ordinance – Solicitor Searer is still working on the general nuisance ordinance.
2. Proposed Ordinance – Solicitor Searer has reviewed the ordinance and discussed with the Board. The Board has agreed to proceed with advertising the ordinance for adoption.

ENGINEERING

1. Walnut Street bridge update – The Township is waiting for the reimbursement.
2. Spring Run bridge T-368 update – It was noted letters have gone out updating the residents on the status of the Multimodal grant application.
3. NPDES project – Engineer Taptich is working on paving and curbing estimates for budgeting.
5. Back Mountain Road & SR 305 intersection widening – Engineer Taptich stated Penn Dot is waiting for him to complete the permit application process.
6. Bridges to be added to the County's bridge program - Engineer Taptich has sent Lonnie Griffith estimates for the Front Mountain Road bridge T-437 and Mechanic Street bridge T-472 deck repairs.
7. Fire Company dry hydrant – Kurt Stauffer noted he will installing the dry hydrant this afternoon.
8. Jim Treaster Jr. stated Harry Clever from Menno Township would like to meet with the Board to discuss the bridge on the W. Back Mountain Road. The Township boundary line divides this bridge between Menno and Union. The Board agreed to meet with Menno Township.
9. Engineer Taptich noted there are a couple manholes covers on SR 655 that are bad and in need of some cold patch. The Board agreed to address the manhole covers with cold patch. Engineer Taptich noted the Authority is in the process of developing a plan to update the man holes on SR 655.

ONGOING

BUSINESS

1. Computer IT – Nothing more to update.
2. Website – The Manager will be working with Zane Swanger on September 16 to finish it up.
3. Lights for down town park area – The Board is waiting for information from the Hite Company.
4. Little League Concession stand – Board agreed to look at it on October 28th.
6. Score Board – The Board is working on a plan to install the new score board
7. Dead Tree limbs around walking path – George Steele note he is waiting for Pro Landscape to do the tree removal and trimming.
8. Damaged sign – The Township is waiting for a quote from Bryson Wagner to submit to the Township's Insurance company.

NEW BUSINESS

1. The Minimum Municipal Obligation in the amount of \$47,740.00 was presented to the Board for approval. A motion was made by Brian Glick to set the MMO in the amount of \$47.740.00. The motion was seconded by Jim Treaster Jr. and carried unanimously.
2. The Board discussed when to hold Halloween night for trick or treating. Brian Glick motioned to hold Halloween trick or treating on Friday, October 31st 6pm to 8pm. The motion was seconded by Kurt Stauffer and carried unanimously.
3. Belleville Family Christmas celebration discussion – The Manager stated the planning meetings have begun and asked what areas / rooms are available to be used at the Community Center for the Christmas celebration. The Board discussed and agreed that all areas / rooms can be used for the celebration.
3. It was noted Junita Valley Bank has invited the Board of Supervisors and Manager to their groundbreaking ceremony on September 24th at 10:30am.

**OTHER
BUSINESS**

1. The Board discussed obtaining a credit card thru Kish Bank. Jim Treaster Jr. motioned to obtain a credit card thru Kish Bank. The motion was seconded by Brian Glick and carried unanimously.

PAY BILLS

The Board acknowledged receipt of bills as presented upon check numbers 30100 to 30118. A motion was made by Jim Treaster Jr. to approve the bills as presented. The motion was seconded by Brian Glick and carried unanimously.

ADJOURN

With no further business to discuss Kurt Staffer adjourned the meeting by unanimous consent at 2:38pm

Respectfully Submitted

Michelle L. Shirey

Michelle L. Shirey, Manager