

UNION TOWNSHIP BOARD OF SUPERVISORS

June 16, 2025 Meeting Minutes

Vice Chairman Kurt Stauffer called the June 16, 2025 meeting to order at 1:20pm. The following were in attendance.

BOARD OF SUPERVISORS

James Treaster Jr., Chairman
Kurt Stauffer, Vice Chairman
Brian Glick, Supervisor

TOWNSHIP PERSONNEL

Michelle Shirey, Manager
George Steele, Road Master
Fred Fultz, Authority Manager
Dan Searer, Solicitor
Dan Taptich, Engineer

VISITORS

Dick Stoll
Mark Magrecki, Penn Terra
Engineering

MINUTES

APPROVED

The Board acknowledged receipt of the minutes from the regular meeting held on June 2, 2025. A motion was made by Brian Glick to approve the minutes as presented. The motion was seconded by Kurt Stauffer and carried unanimously.

TEASURER'S REPORT

Brian Glick motioned to approve the Treasurer's Report as presented. Kurt Stauffer seconded the motion and the motion carried.

VISITORS

1. Mark Magrecki Penn Terra Engineering presented the land development plan for the Sharp Shopper Development. The plan proposes to construct a 3,500sqft restaurant and a 1,300sqft bank branch with drive thru capabilities. The plan also includes 53 parking spaces. The Board discussed the traffic impact study and the comments that were addressed. Mark Magrecki gave the status of the public water and sewer permits. Mark noted they are in the process of finalizing the Developer's Agreement with the Union Township Municipal Authority. The Board discussed the plan further and agreed to have the plan on the July 7th meeting agenda for approval.
2. It was noted the Board reviewed the minutes from the Union Township Planning Commission meeting that was held on May 19, 2025.

ROAD MASTER

1. Campus Improvement – George Steele stated he was hoping to start the grading on the parking lot this week but is concerned about the rain that is coming and feels it may have to wait. Engineer Taptich stated the wet weather will make for good compaction. Engineer Taptich stated he got a quote of \$7,800.00 for the curbing. Engineer Taptich will get this quote in writing.
2. Front Mountain Road / Walnut Street project – Kurt Stauffer opened the only bid received from Glen O. Hawbaker Inc. and read aloud the results. The total bid amount for the project is \$227,515.00. After some discussion Kurt Stauffer motioned to accept the bid in the amount of \$227,515.00. The motion was seconded by Brian Glick and carried unanimously.
3. Library air conditioning leak – George Steele explained what caused the air conditioning unit to leak and stated it was repaired by Greg Peachey. George also stated there is some water damage to the ceiling and wall that will need repaired.
4. Community Hall Gym Floor – George Steele stated it is on the schedule for the fall and noted he will need some sheets to cover the sound panels.
5. MKB signs – George Steele stated the signs are up and in place. No negative comments have been received.
6. Pleasant Street curve – The Board discussed the vehicles cutting the curve short and agreed the problem is within the Township's right of way. George Steele stated he will dig it out and then place compacted stone in it.
7. Garage Floor Sealing – George got a price for sealant from Mount Union Lumber Supply in the amount of \$990.00 for five 5/gal buckets. The Board discussed and approved the purchase.

8. Flag pole light – George Steele stated it will cost \$1,800.00 for Kish Valley Electric to add the electric panel and meter for lighting at the flag pool. The Board discussed their options and Brian Glick motioned to approve the cost for the electric panel and meter to light the flag pole. Jim Treaster Jr. seconded the motion and the motion carried.

AUTHORITY

MANAGER

1. Fred Fultz stated the Authority has worked out the details for the Developer's Agreement with the Sharp Shopper. The documents are ready for signatures.
2. Fred Fultz noted another part of the creek restoration project has begun and is downstream from the treatment plant.
3. Fred Fultz stated they have completed the archeology study back in the Rockville area.

SOLICITOR

1. Old barn property settlement – Brian Glick stated he will have Jonathan Daulby contact Solicitor Searer to arrange a settlement date.
2. General Nuisance ordinance – Solicitor Searer stated he is working on the ordinance and agreed to highlight the areas he would like the Board to review.

ENGINEERING

1. Walnut Street bridge update – Engineer Taptich stated the man holes have been addressed he will proceed to get the final pay application from Jay Fulkroad & Sons.
2. Spring Run bridge T-368 update – The Township received the plan of action report from Keller Engineering for the inspection that was preformed on May 29, 2025. There is no change and the weight limit will remain at 6 tons. Engineer Taptich continues to work on the GP-11 permit.
3. NPDES project – Engineer Taptich is working on getting a formal proposal for the paving.
4. Jericho and W. Back Mountain Road culverts – The Township is waiting for permits from DEP.
5. Back Mountain Road & SR 305 intersection widening – Engineer Taptich stated as a Penn Dot requirement the plan needs to be submitted to the local planning commission and acted upon at a meeting. Taptich will get the plan submitted to the planning commission.
6. Bridges to be added to the County's bridge program - West Back Mountain Road bridge T-451, Rockville Road Bridge T-354, Front Mountain Road bridge T-437 deck repair and Mechanic Street bridge T-472 deck repair. Engineer Taptich is currently working on the deficiency reports for the W. Back Mountain Road & Rockville Road bridges. Engineer Taptich noted the County has applied for the second loan for the bridge program and is waiting for monies to become available.
7. Engineer Taptich noted he is working on the GP-11 permit for the Fire Company dry hydrant and has the application ready for signatures.

ONGOING

BUSINESS

1. Computer IT – The Manager noted Scott Falkner will start working on the internet on Tuesday June 17th.
2. Website – Ann Thompson is in the process of taking photos and the Manager is working on getting info to Zane Swanger. Brian Glick stated Zane should have something for the Board to view soon.
3. Lights for down town park area – Decorative light information was given to the Board.
4. General Nuisance violation – The Magisterial District Judge Kent Smith is waiting for a plea to the non-traffic situation.
5. Returned check – The property owner pled guilty to the non-traffic situation and was fined.
6. Little League Concession stand – Nothing new to update.
7. Score Board – The Board will meet with Steph Byler to discuss options for the new score board.

NEW BUSINESS

1. Tar & Chip for Belleville lane and Stayrook Road. The Board discussed the condition of these roads and agreed there are areas that need base repairs plus some grading and berming before any tar & chip can be done. The Board discussed at length the amount of berming and grading that needs done on various roads and agreed the road crew needs to prioritize these roads and then start on Stayrook with making the base repairs.
2. The Manager received a request from a property owner that lives along the Stayrook Road. The property owner is requesting the Township to make repairs to the berm on the road. The Board agreed the request will be addressed by berming and making base repairs to the road.

**OTHER
BUSINESS**

1. Jim Treaster Jr. stated the Belleville Lions Club is willing to purchase a new score board for the Babe Ruth ballfield. The Board agreed the Township will install the new scoreboard.
2. Brian Glick updated on the Mifflin County Regional Police Department personnel changes.
3. The Board discussed some safety concerns with the barbeque chicken pits located at the playground. The Board agreed to meet with Belleville Fire Company representatives to discuss further.

PAY BILLS

The Board acknowledged receipt of bills as presented upon check numbers 29984 to 30006. A motion was made by Brian Glick to approve the bills as presented. The motion was seconded by Jim Treaster Jr. and carried unanimously.

ADJOURN

With no further business to discuss Kurt Staffer adjourned the meeting by unanimous consent at 3:14pm

Respectfully Submitted

Michelle L. Shirey

Michelle L. Shirey, Manager